



Employment Application

GENERAL INFORMATION (Please Print)

Application Date: _____ Position Applying for: _____

Applicant Full Name: _____

Present Address: _____
Street Address City State Zip

Permanent Address: _____
(If different from above) Street Address City State Zip

Home Number: (_____) _____ Cell Number: (_____) _____

Email Address: _____ Desired Salary: _____

How did you hear about our company and this job opening? _____

Have you applied to or worked for our company before? Yes No If yes, when? _____

What days and hours are you available for work? _____

Are you over the age of 18? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed: _____

(Note: Unger Construction Co. complies with ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, skill and/or agility tests.)

EDUCATION

High School: _____ Number of Years Completed: _____

Address: _____
Street Address City State Zip

Did you Graduate? Yes No Specific Degree or Diploma: _____

College/University: _____ Number of Years Completed: _____

Address: _____
Street Address City State Zip

Did you Graduate? Yes No Specific Degree or Diploma: _____



Employment Application

Vocational: _____ **Number of Years Completed:** _____

Address: _____
Street Address City State Zip

Did you Graduate? Yes No **Specific Degree or Diploma:** _____

Other: _____ **Number of Years Completed:** _____

Address: _____
Street Address City State Zip

Did you Graduate? Yes No **Specific Degree or Diploma:** _____

EMPLOYMENT HISTORY (Start with your present or most recent position. Indicated all employment including military activity) for at least the past 10 years.)

Employer: _____ **From:** _____ **To:** _____

Address: _____
Street Address City State Zip

Phone Number: (____) _____ **Reason for Leaving:** _____

Job Title: _____ **Responsibilities:** _____

Supervisor Name: _____ **May we contact supervisor for a reference?** Yes No

Employer: _____ **From:** _____ **To:** _____

Address: _____
Street Address City State Zip

Phone Number: (____) _____ **Reason for Leaving:** _____

Job Title: _____ **Responsibilities:** _____

Supervisor Name: _____ **May we contact supervisor for a reference?** Yes No



Employment Application

Employer: _____ From: _____ To: _____

Address: _____
Street Address City State Zip

Phone Number: (____) _____ Reason for Leaving: _____

Job Title: _____ Responsibilities: _____

Supervisor Name: _____ May we contact supervisor for a reference? Yes No

Employer: _____ From: _____ To: _____

Address: _____
Street Address City State Zip

Phone Number: (____) _____ Reason for Leaving: _____

Job Title: _____ Responsibilities: _____

Supervisor Name: _____ May we contact supervisor for a reference? Yes No

Employer: _____ From: _____ To: _____

Address: _____
Street Address City State Zip

Phone Number: (____) _____ Reason for Leaving: _____

Job Title: _____ Responsibilities: _____

Supervisor Name: _____ May we contact supervisor for a reference? Yes No

REFERENCES (Please list three professional references)

Name: _____ Relationship: _____

Phone Number: _____ Email Address: _____

Occupation: _____ No. of Years Acquainted: _____



Employment Application

Name: _____ Relationship: _____

Phone Number: _____ Email Address: _____

Occupation: _____ No. of Years Acquainted: _____

Name: _____ Relationship: _____

Phone Number: _____ Email Address: _____

Occupation: _____ No. of Years Acquainted: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

Initials I hereby certify that all the information above is true and complete. I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that any falsification, material omission or misstatement of information on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. I further certify that I, the undersigned applicant, have personally completed this application.

Initials I understand that any offer of employment is conditioned upon complying with all of the Company's requirements including, but not limited to, signing any requested consent for the Company to conduct an investigation or obtain a report about my background.

Initials I hereby authorize Unger Construction Co. and its representatives to contact my prior employers and all others for the purpose of verification of all information I have supplied, and to thoroughly investigate my references, work record, education, professional credentials, and other matters related to my suitability for employment. Further, I authorize the references I have listed to disclose to the Company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is "at-will" – that is, it is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.

Initials I understand an offer of employment may be made contingent on passing a background check and I agree to submit to a controlled substances screening by the Company's designated medical practitioner and at the Company's expense upon receiving a conditional offer of employment from the Company.

Date Applicant's or Employee's Signature

Unger Construction Co. is an equal opportunity employer and does not discriminate on the basis of race, religion or religious creed, creed, color, age, sex, sexual orientation, gender identity, genetic information, national origin and ancestry, marital status, medical condition, mental or physical disability, military or veteran status, pregnancy, childbirth, breastfeeding and related medical conditions, or any other classification protected by federal, state, or local laws, regulations, or ordinances and does not discriminate on the perceived membership in one or more of these classes.